

Information Technology Resource Management Council (ITRMC)

IDANET Steering Committee

December 15, 2009 Meeting Minutes

(Approved by Committee January 19, 2010)

The December 15, 2009, IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members / Alternates Present:

Greg Zickau, OCIO (Acting Chair)
Michael Kalm, Dept of Labor
Alvino Artalejo, Dept. of Health and Welfare
Bob Hough, Office of the State Controller
Mike Guryan, OCIO

Others Present:

Sally Brevick, OCIO
Robin Finch, Dept. of Administration
Carla Casper, OCIO

APPROVAL OF THE PREVIOUS MINUTES

MOTION: Mike Guryan moved and Alvino Artalejo seconded a motion to approve the minutes of November 17, 2009; the motion passed unanimously.

TECHNICAL / TRANSITION PLANNING - UPDATE

Mike Guryan informed everyone that there was now a good understanding of the connectivity from Layer 1 to Layer 3, how the aggregation circuit will be connected and how VRFs will be established to transport agency WAN traffic across CMFONI. The hardware required to support the amount of traffic has been determined, being a SIP400 with a 2 port gigabit module. January 18th is the anticipated date for the first change to CMFONI. CMFONI will be migrated to its own VRF, which will allow the implementation of MPLS without affecting the existing core network. As yet there is no installation date for the Qwest aggregation circuit.

There will a redundant connection for Labor. ITD has some revenue commitments until February 2014 that will be repurposed for the insertion of a gigabit circuit between ISP and 317 Main to close the loop in CMFONI. This will provide better access and failover to the internet. Redundant gigabit connectivity to Qwest's MPLS cloud can be obtained on agency request. Mike has loop and bandwidth costs for this.

The Dept. of Labor has Syringa circuits that will be migrated as they reach full term. The CMFONI VRF will continue to provide existing connectivity so no changes are required.

The technical implementation is underway with the goals of enabling MPLS within CMFONI and re-architecting the BGP to enable failover. The Orchard connection will remain a spur for now, the 8510 will at some point have to be replaced with a router.

FINANCIAL PLAN FOR THE TRANSITION

There are project and program management resources from Qwest to help with billing, provisioning and account management. Mike noted there would be a meeting the next day with Telsoft, who will be providing a virtual tour and reaffirming the State's requirements. Temporary personnel are being brought in (paid from IdaNet transition funds) so that Dept. of Admin personnel can focus on the IdaNet transition.

Although final spending authority rests with John McAllister and Greg Zickau for respective sources of funding, approval was sought for the financial plan as it currently stands (attached).

MOTION: Alvino Artalejo moved and Michael Kalm seconded a motion to approve the financial plan; the motion passed unanimously.

With regard to the OCIO managing the billing, Greg Zickau noted an advantage not previously considered: there are currently five funding sources for managing the IdaNet transition, however there are restrictions regarding the cash balance amount that can legitimately be held. If all the funds were to flow through the OCIO then the operating cash increases to around \$700,000, which allows for greater flexibility. This also means that in five or six years' time when the equipment is transitioned again, there will be more cash available which can more easily serve the enterprise.

OCIO CONTRACTING UPDATE

The amendment to the IEN RFP contract has been received so it is now possible to purchase circuits through Qwest. Discussions continue regarding DSL and other matters. The gigabit Ethernet connection cost has been reduced from \$31,000 to \$26,500 for a full gig. It is expected that between 300 – 500 megabits will be required for the aggregation circuit, so a final discussion will still take place with Qwest to ensure the pricing is correct. Qwest is providing a Project Manager (Keith Murphy) and an Account Consultant (Suzy Hardy).

FINANCIAL REPORT

Greg advised that he had spoken with Nick Leonardson, who had confirmed that the money available for the transition was still stable, roughly \$200K. Nick had queried whether there would be any expenses/revenue for IdaNet after April 30. Mike noted that there will be two months of Verizon contracts beyond April 30, it was also suggested that the Integra portion of the backbone will terminate around September or October 2010 – this will have to be factored into the budget.

NEW BUSINESS

Monitoring of the network was discussed. Michael Kalm noted that the Dept. of Labor already owns Orion and the licenses could be expanded.

NEXT SCHEDULED MEETING: January 19, 2010, 1:30 to 3:30pm in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO

Cash Projection, IdaNet Transition

Signing Authority: J. McAllister J. McAllister G. Zickau G. Zickau

	Use of Funds												Source of Funds			
	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Total	Workforce Dev. Council Funds	Labor P&I Fund	Projected IdaNet Cash Balance	OCO/Capitol Restoration	Total	
Personnel	-	5,670	14,713	14,713	14,713	14,713	14,713	14,713	-	93,950	-	36,372	57,578	-	93,950	
Consulting	-	18,493	18,493	18,493	18,493	-	-	-	-	73,970	60,421	6,000	-	7,549	73,970	
Hardware & Software	-	-	49,122	49,122	49,122	49,122	-	-	-	196,487	-	124,635	71,853	-	196,487	
Training	-	-	8,000	8,000	8,000	-	-	-	-	24,000	-	24,000	-	-	24,000	
Circuits	-	-	-	16,500	12,375	8,250	-	-	-	37,125	-	-	37,125	-	37,125	
Travel	-	-	-	4,333	4,333	4,333	-	-	-	13,000	-	-	13,000	-	13,000	
Total	-	24,163	90,328	111,161	107,036	76,418	14,713	14,713	-	438,532	60,421	191,007	179,556	7,549	438,532	
Contingency 15%	-	3,624	13,549	16,674	16,055	11,463	2,207	2,207	-	65,780	9,063	28,651	26,933	1,132	65,780	
Total w/contingency	-	27,787	103,877	127,835	123,091	87,881	16,920	16,920	-	504,312	69,484	219,658	206,489	8,682	504,312	
										Available Funds:		70,000	222,014	205,000	12,000	509,014
										Contingency/unallocated:		\$ 516	\$ 2,356	\$ (1,489)	\$ 3,318	\$ 4,702

